



TIMESHEET

TEMP/CONTRACTOR:		IRD #:	
COMPANY NAME:		GST #:	
CLIENT CONTACT NAME:			
CLIENT CONTACT TITLE:			
ASSIGNMENT TITLE:			

DAY	DATE	MORNING		BREAK (MINUTES)	AFTERNOON		TOTAL HOURS EXCLUDING BREAKS
		FROM	TO		FROM	TO	
MONDAY							
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							
SUNDAY							
						TOTAL	

TEMP/CONTRACTOR AGREEMENT

I hereby acknowledge that the above hours were worked by me on this assignment and that I agree to abide by the Employment Contract, which I signed when applying for temporary employment through Kings Recruitment Limited.

Temp/Contractor Signature:

CLIENT AGREEMENT

I (on behalf of the Client Company) hereby acknowledge that the above hours were worked to a satisfactory standard by the above named temporary employee and I authorize invoicing of the agreed costs accordingly.

Client Signature: